

# HEYBRIDGE BASIN PARISH COUNCIL

May 2020

Dear Councillor

You are summoned to attend the first and annual meeting of the  
HEYBRIDGE BASIN PARISH COUNCIL  
on 7th **May 2020** at 12.30pm, using the link provided at [www.maldon.gov.uk/heybridgebasin](http://www.maldon.gov.uk/heybridgebasin)

Yours faithfully



Paul Dodson  
Director of Strategy, Performance and Governance  
Maldon District Council

Please note, for public participation, please visit [www.maldon.gov.uk/heybridgebasin](http://www.maldon.gov.uk/heybridgebasin)

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## AGENDA

1. Election of Chairman of the Parish Council for the ensuing municipal year. The elected Chairman to make the statutory Declaration of Acceptance of Office.
2. Appointment of a Vice-Chairman of the Parish Council for the ensuing municipal year.
3. Adopt a model code of conduct in same terms of Maldon District Council
4. Declarations of interests.
5. Appointment of a Clerk and Proper Officer, and Responsible Financial Officer;
6. Delegation of all decisions of Heybridge Basin Parish to the clerk in consultation with the Chairman or Vice Chairman, other than budgetary issues (prohibited by section 101 of the Local Government Act 1972)
7. Remote public attendance and participation in writing